

## Claim Process Made Easy



We Do Better  
**CLAIM MANAGEMENT**

Workforce Claim System Claim Process Made Easy

TimeTec Claim is an essential cloud-based module in TimeTec Smart Workforce Suite to simplify and automate your employee expenses claim.



# DO MORE WITH TIMETEC CLAIM

TimeTec Claim comes with a mobile app, an absolute convenience for employers and employees. The employer can approve claim submissions and view overall spendings from the app, while the employees can submit claims and get updates on the approval status.



**Manage Claim Policies, Rules and Restrictions**  
Implement your company's claim policies, rules, and restrictions in a centralized cloud claim management system.



**Spending Visibility**  
Get an overview of your organization's spending trends and history instantly.



**Multiple Cost Centres**  
Separate the claims into different cost centres for more efficient expenses and budget management.



**Integrated Mileage Tracker in TimeTec TA**  
Get accurate mileage information from the TimeTec TA distance calculator.



**Go Paperless**  
Snap a picture of the receipt and link it to the individual expense for better references.



**Various Export Formats**  
TimeTec Claim provides reports in .pdf, .xls, .doc, .csv or .html formats for that seamless experience.



**Multi-Currency Accepted**  
TimeTec Claim supports multi-currency claims in one account, beneficial for overseas claims.



**Access Data Anywhere**  
Obtain claim data at any time, from anywhere, without any fuss. Submit claims and get the payment status straight from your phone!



**Automate Claim Approval/Application**  
Apply and approve travel and expenses claims directly from the TimeTec Claim app on your phone.

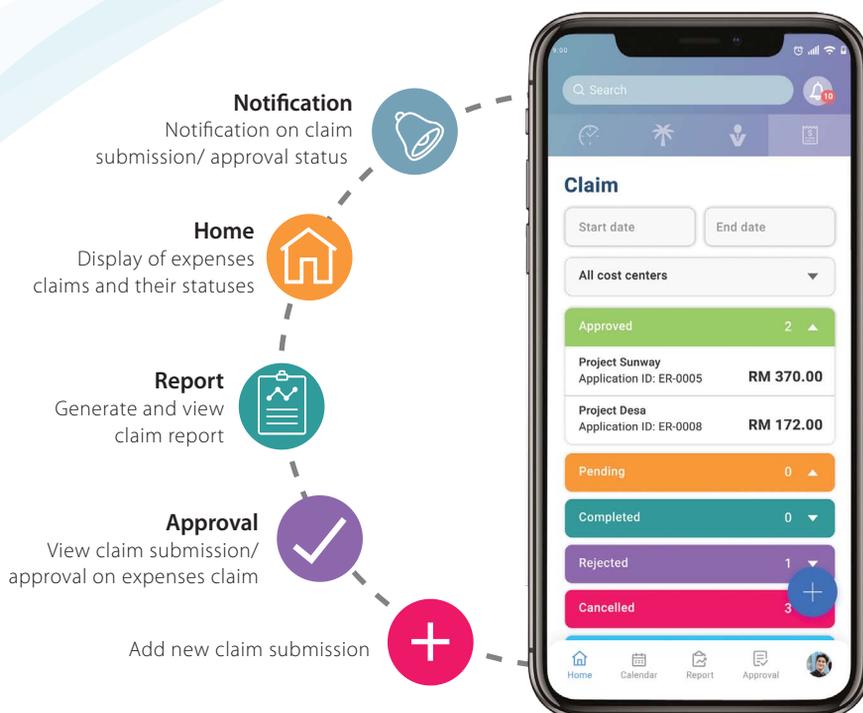


**Third-Party Integration**  
Do you want to integrate another system with TimeTec? TimeTec Claim has an open architecture to enable the smooth integration of claim information with your existing system.

## TIMETEC CLAIM APP

### Simplify Your Claim Process

Install the App from App Store or Google Play and submit your expenses claims with a few simple steps!



### BENEFITS OF TIMETEC CLAIM

- Fast and easy system deployment
- Minimize HR, IT, and support staff burden
- Low upfront capital investment for an effective system
- Predictable monthly payments for effective financial planning
- Multi-branch management made easy
- Accessible via the Internet
- Free regular software updates
- Optimal uptime and system reliability
- Reduce IT maintenance and upgrade costs
- Reduce errors and improve HR management
- Simpler expenses tracking process
- Unlimited worldwide support from the global partner network
- Secure, redundant and environmentally conscious data centre
- Claim applications & approvals at your fingertips

# EFFICIENT EXPENSES MANAGEMENT



## MANAGE USERS & ORGANIZATIONAL CHART

Add users into TimeTec Claim & assign them to the respective organization or department.



## REGULATE CLAIM POLICIES, RULES & RESTRICTIONS

TimeTec Claim provides a platform to set your claim policies, rules and restrictions based on your business requirements and labour compliances.

- Set the claim-type settings and group into policy applicable to users and systemize the whole organization's claim management in one go.
- Automate the claim management process and get accurate and traceable expenses records at all times.
- Get real-time updated claim information for better expenses management



## CLAIM SETTINGS

Setup claim type, policies and restrictions.



## AUDIT & REPORTING

A company needs to manage expenses claim properly to avoid operational disruption and future complications.

- Offers 3 claim reports
- Configurable and customizable report layouts
- Multiple filters for easy navigation and management
- Reports available in pdf, Xls, doc, CSV & HTML

## CLAIM APPLICATION APPROVAL MADE EASY

TimeTec Claim has a mobile app to apply and approve claims without compromising on the company's rules and regulations.



## EMPLOYEE

Submit claims and receipts directly from your phone through TimeTec Claim mobile app.

- View claim applications status
- View updated project expenses
- Submit and view expenses claims and receipts on your phone
- Receive app notifications when your claim is approved/rejected.



## MANAGER

- Get app notifications on the claim submission
- Approve anytime anywhere, on the go, or away from the office, from the app or the web
- Manage your expenses and budget better
- Get an overview of project or company's expenses
- Generate reports as you require



## SYSTEM & DATA MANAGEMENT

- Offers an easy and automatic daily complete system data backup and simplified full system recovery
- User-selectable ODBC compatible database is used to meet the enterprise-level requirements, e.g. MySQL
- Supports different levels of user privilege settings
- Effective approval system



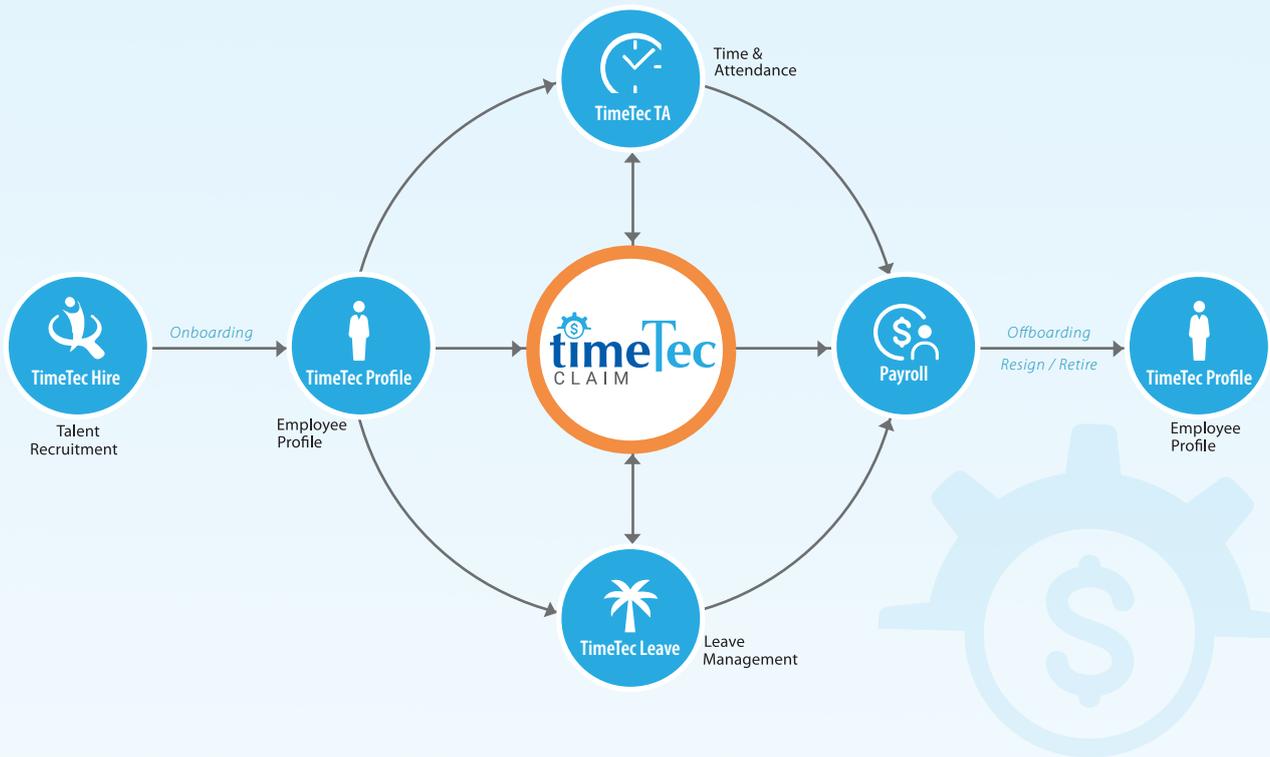
✓ Complete Automation

✓ High-Quality Information

✓ Measurable ROI

✓ Exceed Expectations

# TIMETEC SMART WORKFORCE ECOSYSTEM



## We do better **CLOUD SOLUTIONS**

PROFILE, SUPPORT & BACKEND SECURITY

- ISO 27001
- 15+ Languages
- 24/7 Support
- INTEGRATION: Seamless integration with all systems, API available
- Free Upgrade
- PDPA AND GDPR COMPLIANT: Suitable for worldwide use
- Strong team
- 150 Countries Sales Network
- CMMi Level 3
- 20+ Years in Market
- 18 Awards
- 20+ Patents
- Service Level Agreement
- INFRASTRUCTURE: Workload run on Amazon Web Services and Google Cloud Platforms

Authorized Reseller: